



MINUTES

Board Affairs Committee

Tuesday, May 10, 2022
West Center-Room 2 / Zoom
1:30pm

Committee: Donna Coon (Chair), Janet Carter, Carol Crothers, Joyce Finkelstein, Nellie Johnson, Ed Knop, Barb Mauser, Beverly Tobiason, Jodie Walker, Tony Zabicki, Kathi Bachelor (President), Scott Somers (CEO), Natalie Whitman (Communications Manager), Nanci Moyo (Liaison/Administrative Supervisor)

Absent: Jerry Humphrey, Chuck Soukup

Visitors: 2

1. Call to Order

Chair Coon called the meeting to order at 1:28pm.

2. Roll Call / Establish Quorum

Roll call by Nanci Moyo. Quorum established.

3. Approve February 15, 2022 Meeting Minutes

MOTION: Zabicki moved / seconded to approve February 15, 2022, Meeting Minutes as presented.

Passed: unanimous

4. Chair Comments – Chair Coon welcomed the committee members. The committee has a lot of experience and knowledge with GVR. Basic guidelines for the committee are to allow everyone to speak. There may be a possibility for working groups on certain topics that will report back to BAC. Staff has been asked to bring recommendations to the Board for separating the CPM into policy and procedure manuals.

5. Business

1. Introduction of Committee Members and Staff

Committee members introduced themselves and their history at GVR.

2. CPM Reorganization

- CPM reorganization is being accomplished.
- The last updated CPM was December 15, 2021, and all of this version, including any Board approved changes since December 15, 2021, are in the reorganization.
- A Table of Contents will be added and the Appendix.
- The Board Resolution will be separate of the CPM and is on the GVR website under the Governance tab.

3. Club Requests Pending

Martial Arts and the Canine Club are potential clubs to come before the BAC.

4. Board Requests Outstanding

- Review of Media Policy – Board approved staff to complete this section in six months.
- Guest Card Abuse – to be reviewed with staff.
- Members Code of Conduct process – staff will review.
- Policy on Non-Philanthropic fundraising – BAC keep track of this.

5. Discussion of Possible Priorities/Projects

- Staff will identify procedures in the CPM to move to an Operation or Procedure Manual and bring recommendations to the BAC.
- The Corporate Policy Manual needs to be policy – clear and defined well.
- Bylaws need to be a long-term process (3 to 5 years) and each step be brought to the members to vote. First step could be reorganizing the Bylaws. Second step could be updating the Bylaws to match Arizona Non-Profit Statutes. The third step could be substantive issues.
- Continuity of committee members has been the problem over the last 5 years due to the change of committees every year. It would be more advantageous to have longer-term committee members for continuity of operations; possibly 3-year terms. Another change to review is the Board making appointments to the committees and not the committee chair.

6. Member Comments – 1

7. Adjournment

MOTION: Walker / seconded to adjourn the meeting a 3:22pm.

Passed: unanimous

Next Meeting: June 14, 2022, West Center, Room 2 / Zoom, 1:30 – 3:00pm